

## Well-Being Reimbursement Account (WRA)

Plan rules require Alight Smart-Choice Accounts to validate your eligible expenses before you're reimbursed.

Visit your benefits website for a complete list of eligible expenses and documentation requirements.

### Getting Reimbursed

Once you've sent your required items, Smart-Choice Accounts will process your claim within five business days. If we have your email address, we'll notify you when your items have been received. You can review your claims status on your benefits website or mobile app.

### Documentation You'll Need to Provide

You must provide an itemized receipt so your claim can be approved.

An itemized receipt must include:

- Amount paid
- Date of payment
- Name of service provider
- Description of expense or service
- Name of person receiving supplies or service

### Submitting Claims and Receipts



#### Online

- Your Benefits Website



#### Fax

1.855.673.6719

If faxing, do not include a cover letter and please place this form before any itemized receipts.



#### Mail

Alight Smart-Choice Accounts  
P.O. Box 64009  
The Woodlands, TX  
77387-4009

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